



# City of Hollister Lobbyist Initial / Annual Renewal Application

Pursuant to Hollister Municipal Code,  
Chapter 1.20, of Title 1, Lobbying

*For Official Use Only*

**Use this form for New Registrations and Annual Renewals / Fourth Quarter Reports ONLY.**

**New Registration:** Initial registration is \$250.00 (Check payable to: City of Hollister City Clerk, or by Credit Card – Service Fee applies)

**Annual Renewal:** Renew your registration annually by January 15 by filing this form and paying the renewal fee: \$125.00 (Check payable to: City of Hollister City Clerk, or by Credit Card – Service Fee applies) – Covers Fourth Quarter Report.

**Quarterly Reports:** For Quarterly reports, please use the Quarterly reporting form, matching your type of registration. Please use the General Lobbyist Quarterly Report or the Land Use Lobbyist Quarterly-Update report form.

**Land Use Lobbyist Updates:** Besides quarterly reporting, Land Use Lobbyists must file at least two (2) days, but not more than twenty-one (21) days, before any meeting or public hearing where an action relating to a major land use approval will be on the agenda. Please use the Land Use Quarterly/Update report form.

## Section 1: Applicant Information

Please Select One:  Initial Registration     Annual Renewal

Applicant Name: Pacific Gas and Electric Company

Business Address	<u>300 Lakeside Drive</u>	<u>Oakland</u>	<u>CA</u>	<u>94612</u>
	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Mailing Address <small>(if different)</small>	<u>2350 Kerner Blvd., Suite 250</u>	<u>San Rafael</u>	<u>CA</u>	<u>94901</u>
	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>

Phone Number: 415-389-6800      Fax Number: \_\_\_\_\_

Email: locallobby@nmgovlaw.com

Website Address (if applicable) \_\_\_\_\_

## Section 2: Applicant Type – Please check applicable box(es)

**Contract Lobbyist** (If checked, complete Section 3)

**In-House Lobbyist** (if checked, complete Section 4)

**Expenditure Lobbyist** (If checked, complete Section 4)

**Land Use Lobbyist** (If checked, complete Sections 5 & 6)

**All applicants must complete the applicable section(s) (see above) as well signing in Section 7, Certification.**

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## Section 3: Contract Lobbyist Information

### List all Clients represented:

1. Name: \_\_\_\_\_

*Briefly describe the legislative or administrative action(s) the lobbyist seeks to influence:*

*List all persons employed or retained to engage in Lobbying Activity on behalf of this client:*

a \_\_\_\_\_ b \_\_\_\_\_ c \_\_\_\_\_

d \_\_\_\_\_ e \_\_\_\_\_ f \_\_\_\_\_

Total compensation promised or received from this client during the \_\_\_\_\_ previous calendar quarter for Lobbying Activity  \$0 - \$100,000  Over \$100,000

2. Name: \_\_\_\_\_

*Briefly describe the legislative or administrative action(s) the lobbyist seeks to influence:*

*List all persons employed or retained to engage in Lobbying Activity on behalf of this client:*

a \_\_\_\_\_ b \_\_\_\_\_ c \_\_\_\_\_

d \_\_\_\_\_ e \_\_\_\_\_ f \_\_\_\_\_

Total compensation promised or received from this client during the \_\_\_\_\_ previous calendar quarter for Lobbying Activity  \$0 - \$100,000  Over \$100,000

3. Name: \_\_\_\_\_

*Briefly describe the legislative or administrative action(s) the lobbyist seeks to influence:*

*List all persons employed or retained to engage in Lobbying Activity on behalf of this client:*

a \_\_\_\_\_ b \_\_\_\_\_ c \_\_\_\_\_

d \_\_\_\_\_ e \_\_\_\_\_ f \_\_\_\_\_

Total compensation promised or received from this client during the \_\_\_\_\_ previous calendar quarter for Lobbying Activity  \$0 - \$100,000  Over \$100,000

**For additional Clients, please add additional sheets (page 2)**

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## Section 4: In-House / Expenditure Lobbyist Information

List the names of each owner, officer, and employee conducting Lobbying Activities on behalf of this organization

a <u>Megan Range</u>	b _____	c _____
d _____	e _____	f _____
g _____	h _____	i _____
j _____	k _____	l _____
m _____	n _____	o _____
p _____	q _____	r _____
s _____	t _____	u _____

Brief description of the legislative or administrative action(s) the lobbyist seeks to influence:  
Megan Range is an employee of Pacific Gas and Electric Company (PG&E) for whom a substantial or regular portion of compensated activities includes influencing official action in the City of Hollister.

PG&E's lobbying activity in the City of Hollister involves working with officials to ensure that necessary work on gas and electric infrastructure can be completed in a timely and cost effective fashion in order to provide safe, reliable, and affordable service to our customers. PG&E's lobbying may occasionally include advocating for City policy that ensures our customers continue to receive safe, reliable, and affordable gas and electric service.

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## Section 5: Land Use Lobbyist Information

For **EACH** major land use approval that the lobbyist has attempted to influence during the reporting period, please provide the following information. **Please use additional sheets as necessary.**

**Land Use approval #** \_\_\_\_\_

*Enter a unique number starting with 1, for each project. Used when more than one project is being lobbied for.*

*Description of the major land use approval*

*Summary of activities during the reporting period relating to influencing this major land use approval*

Total amount expended during the reporting period related to influencing this major land use approval:  
\_\_\_\_\_

***List of entities to which payments of \$500.00 or more, in the aggregate, during the reporting period for activities relating to influencing this major land use approval***

Name: \_\_\_\_\_

Date of Payment: \_\_\_\_\_ Amount of Payment: \_\_\_\_\_

Purpose of Payment:

Name: \_\_\_\_\_

Date of Payment: \_\_\_\_\_ Amount of Payment: \_\_\_\_\_

Purpose of Payment:

Name: \_\_\_\_\_

Date of Payment: \_\_\_\_\_ Amount of Payment: \_\_\_\_\_

Purpose of Payment:

Name: \_\_\_\_\_

Date of Payment: \_\_\_\_\_ Amount of Payment: \_\_\_\_\_

Purpose of Payment:

*Continues on next page...*

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<b>List of contacts by the lobbyist, including by its officers, employees, agents, and members, with public officials for the purpose of influencing this major land use approval</b>	
<b>Land Use approval #</b> _____ <i>Enter number from previous page, to uniquely identify each project. Used when more than one project is being lobbied for.</i>	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	
Public Official Name: _____	Date: _____
Nature of Contact: _____	



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## Key Points

### Initial Filing

- **Triggering Events:**
  - Accepting employment or contracting as a lobbyist.
  - Meeting the threshold requirements for any of the lobbyist categories (Contract Lobbyist, In-House Lobbyist, Expenditure Lobbyist, or Land Use Lobbyist).
- **Filing Deadline:** Within ten (10) days of the triggering event.
- **Filing Requirements:**
  - File an initial Lobbyist Disclosure Report with the City Clerk.
  - Pay the initial registration fee of \$250.00.

### Quarterly Reporting

- **Filing Deadline:** Every quarter, no later than 15 days after the end of each quarter.
- **Filing Requirements:**
  - File a Lobbyist Disclosure Report with the City Clerk, even if no lobbying activities occurred.
  - Report on contacts with City officials, issues discussed, and any compensation provided.

### Annual Renewal

- **Renewal Deadline:** January 15th each year.
- **Renewal Process:** File a Lobbyist Disclosure Report (same form used for initial registration reporting) with the City Clerk.
- **Renewal Fee:** \$125.00

### Late Renewal

- **Late Fee:** A late registration fee is assessed for each day past the renewal deadline until the fee is paid.
- **Maximum Late Fee:** The late fee cannot exceed 100% of the unpaid renewal fee.

### Termination of Registration

- **Termination Process:** File a written declaration with the City Clerk stating the intention to terminate registration.
- **Final Report:** Submit a final Lobbyist Disclosure Report covering activities up to the termination date.
- **Timing:** Termination must occur before the annual renewal date (January 15th) to avoid the renewal requirement.

### Land Use Lobbyist Updates:

- **Triggering Event:** Any meeting or public hearing where an action relating to a major land use approval will be on the agenda.
- **Filing Deadline:** At least two (2) days, but not more than twenty-one (21) days, before the meeting or public hearing.
- **Filing Requirements:** File an updated report with the City Clerk, including information on recent activities, contacts, and expenditures related to the land use project.

### Key Points to Remember

- **Ongoing Obligations:** Lobbyists have ongoing obligations to file reports throughout the year, including quarterly reports and updates for Land Use Lobbyists.
- **Timely Filing & Renewal:** Adhere to all filing deadlines to avoid late fees and potential penalties.
- **Accurate Reporting:** Ensure all disclosure reports are accurate and complete, as they are subject to verification.

**Disclaimer:** This information is a summary based on the provided ordinance. Always refer to the official City of Hollister Lobbyist Ordinance and consult with the City Clerk's office for the most accurate and up-to-date information on registration procedures, reporting requirements, and all other aspects of the ordinance.